

**MINUTES OF MEETING
DELLWOOD CITY COUNCIL
APRIL 9, 2019**

The regular monthly meeting of the Council of the City of Dellwood was held at City Hall, 111 Wildwood Road, Willernie, MN on April 9, 2019.

PRESENT: Mayor Mike McGill, Councilpersons – Scott St. Martin, Brady Ramsay, Elsbeth Howe and Greg Boosalis; City Treasurer Brian Beich, City Clerk Joanne Frane, City Engineer Cara Geheren, Road Maintenance Ken Johnson and City Attorney Richard Copeland

Mayor McGill called the meeting to order at 5:30 p.m.

Mayor McGill asked if anyone was present for public comment. There was no person present for public comment.

AGENDA: Upon motion by St. Martin, second by Ramsay, the revised Agenda for the meeting was unanimously approved.

MINUTES: Upon motion by Boosalis, second by Ramsay, the Minutes of the March 12, 2019 Council meeting were unanimously approved as submitted.

MS4 PERMIT: Mayor McGill opened the public hearing regarding the MS4 Permit. City Engineer Cara Geheren gave a brief history and explanation of the MS4 permitting process, which is required by the Clean Water Act and administered in Minnesota by the MPCA.

The Permit is for the purpose of allowing and regulating the discharge of surface waters into wetland and lakes. The Permit is effective for five years and expired in July 2018. The MPCA has not issued a new Permit and the City is awaiting this. In the meantime, the City must operate under the old Permit which requires, among other things, that the City conduct public education and a participation program to encourage and promote the public's awareness and adherence to the program. The City participates in the East Metro Water Resources MS4 Program. A public hearing is required annually to inform the public and allow persons to seek information and guidance.

Cara Geheren explained some of the activities which should be addressed by the City such as construction runoff and health care issues from pollution. She feels that the City should conduct an updated inspection of all of the culverts which are under the control of the City, and urge residents to inspect and maintain private culverts within their own properties.

The public hearing was then closed.

2018 STREET IMPROVEMENTS: Cara Geheren gave an update on the 2018 street improvements. The City has options as to how to proceed with addressing the problems with the streets in Meadow Ridge. Milling is an option but very expensive. Slurry seal is an option but may be ineffective and would be unsightly. Another option would be to seek a deduction from the Contractor from the contract price. Ken Johnson feels that a deduction is the best way to go. The blacktop appears to be OK with minor seaming discrepancies. The shoulders need to be redone. Cara Geheren needs to do a further inspection and will recommend to the City what action should be taken.

Cara reviewed the street work to be completed on the Peninsula area. Her firm has on board a Senior Inspector who is looking at means by which the costs could be kept at a minimum. We are not yet ready to solicit bids. This job is not a very big project for contractors but it is a very difficult one.

Ken Johnson stated that it will require a lot of culvert work including the culvert on South Peninsula Road which drains the large wetland between Peninsula Road and Dellwood Avenue. The City should decide between having concrete curbs or bituminous curbs. Ken Johnson thinks bituminous curbing is fine.

Ken Johnson said the culvert on South Peninsula Road appears to be collapsing. The City should get a quote to repair or replace it.

Cara said that LaCosta Drive, Doral Road, Fenlea Street and Lookout Road are all in poor condition, worse than expected. She needs to revisit these areas.

Ken Johnson said he gets calls often regarding drainage issues at 10 Peninsula Road. There does not seem to be any responsibility on the part of the City. It is a private issue.

Cara and Mayor McGill mentioned drainage problems which exist at 7 Doral Road. The owners say that water is entering the house, coming down the driveway and into the garage. Cara believes the problem is the way the house is placed on the lot, and is not a City matter.

Cara stated that the Council should consider holding a workshop to discuss all of the drainage complaints and street issues which now exist in the City.

TEMPORARY GAMBLING PERMIT APPLICATIONS: The next items of business were the Applications submitted by Camp Odayin and Lakeview Memorial Hospital for temporary gambling permits. Camp Odayin seeks a permit to conduct a raffle at Dellwood County Club on June 17, 2019 in connection with a golf outing.

Lakeview Hospital seeks a permit to hold a raffle at 7 Vines Vineyard on June 6, 2019.

Mr. Copeland stated that the Applications are in good order and that the City may grant the Permits without any waiting period.

Upon Motion by St. Martin, second by Howe, the Council voted unanimously to grant a temporary gambling permit to Camp Odayin effective on June 17, 2019.

Upon Motion by Boosalis, second by Ramsay, the Council voted unanimously to grant a temporary gambling permit to Lakeview Memorial Hospital for an event to be held on June 6, 2019. These permits require no waiting period.

Claims and Receipts List: The Claims and Receipts List for the month of March 2019 was reviewed and discussed. Upon motion by St. Martin, second by Ramsay, the Claims and Receipts List for March 2019 was approved unanimously as submitted.

REPORTS:

St. Martin reported on fire runs.

McGill report three remodel permits.

Beich distributed a sheet showing the financial condition of the City. He reports a balance of \$612,012 in the bank before payment of April 2019 claims. He asked Joanne Frane to give him the figure for the amount which would be owed to the Contractor under the contract documents without deduction for defective work. Joanne Frane will get that information from Cara Geheren.

The Board of Review Hearing is scheduled for April 15, 2019 at 5:00 p.m. at the City Offices. Mr. Copeland stated that he has received telephone calls from Mr. Thane Hawkins and Mr. Leonard Kedrowski who wish to contest the Assessor's property valuations for 2019. Both men are out of the State and Mr. Copeland advised them to send a letter to the City Clerk stating their objections.

There being no further business, the meeting was adjourned at 6:30 p.m.

Respectfully submitted,

Joanne Frane
Dellwood City Clerk / Administrator