

**MINUTES OF MEETING
DELLWOOD CITY COUNCIL
APRIL 14, 2020**

The regular monthly meeting of the Council of the City of Dellwood was held at City Hall, 111 Wildwood Road, Willernie, MN on April 14, 2020.

The meeting was held by way of teleconferencing as provided by Minnesota Statute 13D.021. The U.S. Health and Human Services Department, on January 30, 2020, declared a Public Health Emergency in response to COVID-19. On March 13 President Trump declared COVID-19 to be a National Emergency. On March 20, Minnesota Governor Walz issued an Executive Order which is effective through April 16, 2020. Mayor McGill has determined that an in-person meeting is not practical because of a health pandemic. Accordingly, no Members of the Council or City Staff were physically present at the regular meeting location. All Council Members were able to participate in the meeting, could hear each other and did discuss business which came before the Council. All votes were conducted by roll-call.

Due Notice of the Meeting to be held by teleconference was duly given as required by law.

Present: Mayor Mike McGill, Councilpersons – Elsbeth Howe, Scott St. Martin, and Brady Ramsay were present by telephone, as well as City Clerk Joanne Frane, Treasurer Brian Beich, City Planner Nate Sparks, City Engineer Cara Geheren and City Attorney Richard Copeland. Council Member Greg Boosalis was absent.

Mayor Mike McGill called the meeting to order at 5:31 p.m.

There were no members of the public present in person or by telephone.

Mayor McGill asked for approval of the Agenda. Upon motion duly seconded, the Agenda for this meeting was approved. McGill, Ramsay, Howe and St. Martin all voted in favor of the motion.

Mayor McGill asked for approval of the Minutes of the March Council meeting. Upon motion by St. Martin, second by McGill, the Council approved the Minutes as submitted. McGill, Ramsay, St. Martin and Howe all voted in favor of the motion.

MS4 Permit Public Comment: Mayor McGill opened the public hearing on the MS4 Permit. Cara Geheren discussed the status of the permit and noted that some new requirements may be forthcoming. Various Cities are in dispute and final changes are not yet available. Cara will report further at the end of June. No members of the public were present and none had submitted comments previously in writing or otherwise.

Mayor McGill asked Ms. Geheren when she planned to check the conditions of the City Streets. Cara stated she expected to do so next week.

Grenelefe Joint Powers Agreement: The next item of business was the Joint Powers Agreement submitted by the City of Grant in connection with the Street improvements to Grenelefe Avenue. Work is to be done by way of a contract between Grant and the Contractor for improvements to various Streets in Grant. A portion of Grenelefe Avenue lies partially in Grant and partially in Dellwood. Dellwood is agreeing to participate in the cost associated with that portion of Grenelefe Avenue lying within Dellwood. Cara Geheren stated that the share attributable to Dellwood is \$22,759 at this time.

Mayor McGill stated that he noted a few typos in the text of the JPA. Cara stated that those would be corrected in the final draft to be signed by each City.

Mr. Copeland stated that he had reviewed the JPA and found its terms to be in proper order as they pertain to the obligations assumed by Dellwood.

Mr. Copeland stated that under M.S. 462.356, Subd.2, a 2/3rds vote of the Council is required for the Council to resolve to dispense with the requirements of M.S. 462.356, Subd. 1.

Upon motion by McGill, second by Ramsay, the Council resolved to dispense with the formal requirements of M.S. 462.356, Subd.1, finding that the improvements to Grenelefe Avenue have no significant relationship to the City's Comprehensive Plan. Mayor McGill moved to approve the JPA with the typographical errors to be corrected.

Ramsay seconded the motion and the following votes were taken:

McGill:	Aye
Howe:	Aye
Ramsay	Aye
St. Martin	Aye

Camp Odayin Temporary Gambling Permit Application: The next item of business was the Application by Camp Odayin for a temporary gambling permit to conduct a raffle at Dellwood Country Club on June 22, 2020.

Mr. Copeland stated that he had reviewed the Application and that the Permit could be approved with no waiting period upon confirmation from the Applicant that its 501C status was still in effect and had not been revoked, that the Applicant does not conduct gambling events more than 5 days per year, and that it does not award prizes in any one year in excess of \$50,000. The Applicant has confirmed those facts by letter to the City.

Upon motion by Ramsay, second by St. Martin, the Council approved the issuance of a temporary gambling Permit to Camp Odayin to conduct a raffle at Dellwood Country Club on June 22, 2020 with no waiting period.

The following votes were taken:

McGill:	Aye
Howe:	Aye
Ramsay	Aye
St. Martin	Aye

March Claims and Receipts List: The Claims and Receipts List for the month of March 2020 was reviewed and discussed. Upon motion by St. Martin, second by Ramsay, the Claims and Receipts List for March 2020 was approved unanimously as submitted.

The following votes were taken:

McGill:	Aye
Howe:	Aye
Ramsay	Aye
St. Martin	Aye

Mayor McGill will be at the City Office to sign checks in payment of the March bills within the next few days.

REPORTS:

Ramsay reported that work is scheduled to clean or repair certain culverts.

Brian Beich asked the Council Members to review the Financial Report submitted by the City's accounting firm.

He reported a current balance in the City's bank account of \$483,954.00

McGill noted trees on Apple Orchard Road appear to need trimming, as well as a large pine tree on Evergreen Road.

Mr. Copeland will check on the widths of the right-of-way of these Streets and report to Mayor McGill.

McGill reported 5 remodeling permits. No new construction or demolition.

There being no further business, Mayor McGill moved to adjourn. Ramsay seconded and the following votes were taken:

McGill:	Aye
Howe:	Aye
Ramsay	Aye
St. Martin	Aye

The meeting was adjourned at 5:55 p.m.

Respectfully submitted,

Joanne Frane
Dellwood City Clerk / Administrator