

**MINUTES OF MEETING  
DELLWOOD CITY COUNCIL  
SEPTEMBER 11, 2018**

The regular monthly meeting of the Council of the City of Dellwood was held at City Hall, 111 Wildwood Road, Willernie, MN on September 11, 2018, at the City Hall Offices located at 111 Wildwood Road, Willernie, MN.

**Present:** Mayor Nuffort, Councilpersons – Jim Cuff, Edwin McCarthy, Mike McGill and Scott St. Martin; also present were City Clerk Joanne Frane, City Attorney Richard Copeland, City Treasurer Brady Ramsay, and City Engineer Cara Geheren, and also the persons shown on the Sign-In Sheet attached to these Minutes.

Mayor Nuffort called the meeting to order at 5:30 p.m.

Mayor Nuffort asked if anyone was present for public comment. Attorney Richard Gelena stated that he was present representing Drs. Robert and Jane Jensen of 99 Dellwood Avenue. Mr. Galena submitted his letter addressed to the City Council dated September 11, 2018 summarizing his opinion as to the impropriety of the boardwalk installed by Dr. Rindelaub on the Jensen property. He is asking the City to order the removal of the structure. Jane Jensen also spoke in opposition to the structure and noted that it is not allowed by City Ordinance and also is contrary to the uses permitted by the private access easement on her property. Marge and Skip Johnson spoke on behalf of Gail and Chris Brown whose property abuts the Jensen property. A summary of their objection is on file. Darcy Rindelaub spoke on behalf of herself and Carl Rindelaub and stated that RCWD had approved the placement of the boardwalk.

Mayor Nuffort stated that City Staff would be looking into the matter and it would be addressed at or prior to the October Council meeting.

**Approval of Agenda:** Mayor Nuffort asked for approval of the Agenda. Upon Motion by St. Martin, second by McCarthy, the Agenda for this meeting was approved as submitted.

**Approval of Minutes:** The Minutes of the August, 2018 Council meeting were reviewed. Upon Motion by McGill, second by St. Martin, the August 2018 Minutes were unanimously approved as submitted.

**Item 1: Adopt 2019 Budget:** The first item on the Agenda was the 2019 Budget. Mayor Nuffort noted that the budget for 2019 compares favorably to the 2018 Budget figure with an approximate 3.3% increase. He noted that local government aid has been received each of the past two years in an amount close to \$15,000. It is not known at this time whether any LGA will be received in 2019, and none has been included in this Budget.

McGill noted that this Budget has been reviewed by the Council earlier. He moved to approve the 2019 Budget as submitted. St. Martin seconded this Motion and it was thereafter approved by unanimous vote. Mayor Nuffort stated that the Truth in Taxation Meeting is scheduled to be held on December 11, 2018 at 6:00 p.m. in conjunction with the City Council Meeting.

**2019 Road Improvement Projects:** Cara Geheren submitted an update on 2019 Rose Improvement Projects (copy attached). She noted the need for curbs and gutters on Peninsula Road. These may be

constructed with bituminous or concrete. Bituminous is far less expensive than concrete but not as effective and much more susceptible to damage and breakdown. She also noted that some trees should be removed and the canopy needs some cleanup work. McCarthy noted that the location of some trees appears to create a safety issue in that emergency vehicles and equipment may not be able to gain easy access.

Cara noted that a retaining wall adjacent to Peninsula Road is failing. It is a private wall but will cause issues for Peninsula Road traffic. St. Martin suggested that a letter be sent to the property owner requiring that the wall be repaired.

Cara noted that costs of tree removal can be included in the bid proposal for Peninsula Road. She estimated that the cost would be around \$378,000 with concrete curbs and gutters and about \$351,000 with bituminous.

She noted that a shortfall in anticipated costs for various road improvement projects and that it may be possible to delay some proposed street work until 2023. She will have a further update at the October or November Council meeting.

Mayor Nuffort suggested that the City get a construction schedule from Tony Yocum in order to coordinate construction work on Peninsula Road and the Yocum house.

**Item 2: Temporary Gambling Permit for Burn Aid**

This event involves a raffle to be held at Dellwood County Club on October 1, 2018. The application was found to be in proper order. Upon Motion by St. Martin, second by McGill, the Council resolved unanimously to approve a Temporary Permit for Burn Aid to conduct a raffle at Dellwood Country Club on October 1, 2018, with no waiting period.

**Item 3: Temporary Gambling Permit for Solid Ground**

This is a raffle to be held at Dellwood Country Club on October 26, 2018. The Application was found to be in proper order. Cuff moved to approve the request, and McGill seconded his Motion. The Council resolved unanimously to approve a Temporary Gambling Permit for Solid Ground to conduct a raffle at Dellwood County Club on October 26, 2018, with no waiting period.

**Claims and Receipts List** was presented and reviewed for August 2018. Upon Motion by St. Martin, second by McCarthy, the Claims and Receipts List for the month of August 2018 was unanimously approved, as submitted.

**Reports of Commissioners:**

**St. Martin** noted that the outdoor concert at Dellwood Country Club went well and appeared to be well organized. He has heard no complaints. He discussed his contacts relative to the City's Fire and Police Contracts for 2019.

**Cuff** reported on his meeting with a representative from MN Dept of Agriculture regarding Emerald Ash Borers in Dellwood. They will be developing a plan for Dellwood which will be considered at the October Council meeting. A change is needed to Dellwood's Ordinance Section 92.13(i) to include reference to Emerald Ash Borer Disease. Cuff also noted that the large culvert on Lookout Road has failed. He has asked Ken Johnson to find a contractor and get bids.

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**McGill** reported 6 remodel permits and no new home construction or demolition.

**Ramsey** reported a balance of \$630,480 in the General Fund.

Mayor Nuffort noted that individual email addresses for Council members will be implemented on January 1<sup>st</sup>.

There being no further business, the meeting was adjourned at 6:47 p.m.

Respectfully submitted,

Joanne Frane  
Dellwood City Clerk / Administrator